

EKHLA PTO General Meeting Minutes
September 3, 2020 @ 8 am via Zoom

1. Call to Order – President Brianna Eilers
2. School Representative – Q&A - Kathryn Davis Cohen (KDC)
 - A. Hello & welcome. Thank you for being on the PTO and working for the school and students.
 - B. Amber - great job in a difficult situation
 - C. What is the percentage of student body going back - 30% going back about 180 students - 470 total enrolled - this is around 16% of what campus can hold - all of the students that want to come back can b/c it is based on campus capacity not total enrollment - more lower grades coming back than upper grades - and those are the biggest classroom so social distancing will still be possible
3. President's Report – Brianna Eilers
 - A. Our Mission: We create a partnership between parents and staff and are dedicated to our children and committed to our school's success. Through student life enrichment, staff appreciation, and school enhancement, we strive to create an environment of mutual support between parents and staff so our children can benefit directly. In order to accomplish these objectives EKHLA PTO raises funds throughout the year.
 - B. Who we are, what we do (in a typical year) = Red Ribbon Week, Health Fair, Rodeo Breakfast, Bike Rodeo, provide volunteers for field day, hearing/vision screening, etc. - we are operating as if these events are going to happen (in some manner), we do luncheons for teachers - cotton candy sales (probably not this year), and how we fund it = fundraising throughout year and dues
 - C. Dues change for 20-21 - \$30 for all families - lowered this year due to current events and we want everyone who wants to be involved to be involved
4. Treasurer's Report – Amber Liddell Always
 - A. Current balance is \$6,701.37
 - B. Outstanding debits: est \$1,000 and \$200 checks
 - C. Pending credits: none
5. Communications Report – Amanda Boyd
 - A. Website - more to come on website
 - B. Paypal on website for dues - we encourage you to join digitally - but if you don't choose to you can click on join and there is a form to download to fill out and either mail in check to school or drop cash or check w/form in red mailbox inside front door of school
 - C. Thank you to Jude Murin for assistance on website
 - D. Online Directory - will be started over this year - not in development yet - concentrating on non-contact payment and website - hopefully in October newsletter there will be a button to click to join in directory
 - E. September Newsletter - will go out to all members signed up online
 - F. Please join even if you cannot attend meetings - secretary takes notes and sends out - you can still be involved in events and volunteering
6. Fundraising Report – Feliza Fleischer & Sarah Rodriguez (not present)
 - A. Masks w/EKHLA logo - will be selling for \$10 - they are in production now
 - B. Chipotle on September 23 - we receive 33% back

- C. Boon Supply Prizes - from last year - received \$1,500 back from sales - the prizes are in the office at school - any child going back to school can pick up in office - if child is not going back you can go by office to pick up
- 7. BINGO Report – Elizabeth Ydrogo (read by Brianna)
 - A. No check from last quarter due to pandemic. Current quarter ends September 30.
 - B. PTO and school have a BINGO license - when we receive a check from the hall we give 90% to EKHLA and we keep 10%
- 8. Committee Reports
 - A. Teacher Appreciation – Sarah Rodriguez (read by Brianna)
 - a. Coffee stocked for beginning of year
 - b. PTO provided a Brown Bag Taco Breakfast for teacher work day- tacos/salsa & OJ
 - c. Keurig Coffee Machine - teachers requested a Keurig coffee machine instead of coffee grounds - the PTO will purchase a machine and the teachers will provide their own pods
 - B. Classroom Dividers – Chair Lauren Duarte (report read by Heather Henke Rosenblatt) - Lauren sent a picture of pvc and plastic dividers for between desks to admin over the summer - Mrs. Davis Cohen thought it was a good idea and asked the PTO to coordinate - the school paid for all supplies and Lauren is coordinating volunteers for building
 - a. VOLUNTEERS NEEDED for assembly this Saturday at 8 am - email ekhlapto@gmail.com if you'd like to volunteer
- 9. New Business
 - A. October Events
 - a. Health Fair - CHAIR NEEDED - October 23 - usually coincides with Fun Run - not sure how or if that will happen - but we will proceed with digital and/or on campus event - last year Crystal got a lot of items for goodie bags for each student - she has already secured some donations for this year - might have a drive by to pick up goodie bags for those students not on campus
 - b. Red Ribbon Week - CHAIR NEEDED - October 23-30 - "Be happy. Be Brave. Be drug free." - nationwide event - we usually do fun dress up days - we'll try to do themes visual from the waist up so virtual students are seen too - usually do a door decorating contest on Friday before then judge the following Friday, little prizes - volunteer needs: one or two people to sit down to come up with spirit days - more people to volunteer for hanging ribbons and decorating doors
 - c. Amanda - there is a contact form online - but please put name and email in zoom chat
- 10. Announcements
 - A. Thank you to Sarah Rodriguez, Brijal Patel, and Brianna Eilers for organizing the welcome back breakfast for teachers and staff!
 - B. Thank you to Divider Committee Chair Lauren Duarte and her committee members for their work sourcing materials and building the plastic desk dividers!
 - C. A HUGE thank you to Amanda Boyd & Jude Morin for their work to transfer and re-write our website, set-up virtual payments, and countless other technical details!

11. Open Forum

- A. Brianna - Mrs. Davis Cohen has said that staff morale is low and has asked for parents to send thank you notes to teachers - Brianna feels like we could bombard them with positive thoughts, pictures, emails, paper cards, etc -- to show our appreciation - Brianna has made posters to hang over weekend - contact her through ekhlapto@gmail.com if you would like to get signs to her to hang Saturday
- B. Ene - what to do with popcorn from last year? - maybe use for thank you to teachers and prize for red ribbon week (since meeting Brijal has made cute cards to print and attach to popcorn to take to campus for all staff)
- C. Heather - please put emails and names in chat for Crystal to gather

12. Adjournment – President Brianna Eilers